

SCHOOL MANAGEMENT COMMITTEE

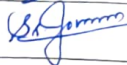
CARMEL CONVENT SR. SEC. SCHOOL, RATANPUR, MISROD, BHOPAL

Session: 2025-26

Venue: Carmel Convent Sr. Sec. School, Ratanpur, Misrod, Bhopal

Date & Time: 13th September 2025, 10:00 AM

The 1st meeting of the School Management Committee (SMC) of Carmel Convent Sr. Sec. School, Ratanpur, Misrod, Bhopal for the academic session 2025-26 was held on 13th September 2025 under the chairmanship of Sr. Rose Tom, Secretary, SMC and Principal, in the esteemed presence of the following members:

Sl.	Member Name	Designation in SMC	Mobile No.	Signature
1	Mother Pavithra	President	7691921439	
2	Sr. Rose Tom	Secretary	9343922655	
3	Sr. Shalom	School Manager	9753258029	
4	Sr. Josmin	Vice Principal	9826032775	
5	Sr. Ancit	Society Nominee	9826628655	
6	Rev. Fr. Ronald	Principal Nominee	9425125991	
7	Dr. V. J. Scaria	Principal, Govt. College	9425185315	
8	Mrs. Bindu Rajeev	Teacher Representative	8319681686	
9	Mrs. Vibha	Teacher Representative	9826885104	
10	Mr. Nikhilesh	Parent Nominee	9039926178	

Agenda

1. Approval of previous meeting minutes
2. Digital initiatives report – Panel access for all classes and provision of high-configuration laptops for Computer Science (optional) students
3. Fee structure revision proposal
4. New educational collaborations
5. Finalization of book list for 2025–26
6. APAAR ID compliance update
7. Winter holidays schedule:
 - 23/12/2025 – 26/12/2025
 - 31/12/2025 – 04/01/2026
8. Introduction of Artificial Intelligence as a skill subject (Class IX)
9. Staff Character Certificate Policy
10. PAT/AI as 6th skill subject (Class XI)
11. Common Staff Training Programme – More teachers to be trained as ToT (Trainers of Teachers)
12. Orientation programme for non-teaching staff
13. Retirement of teaching staff (discussion and arrangements)
14. Infrastructure expansion
15. STEAM infrastructure upgrades
16. Sports facility development
17. Design Thinking and Innovation skills of students in collaboration with SIC and Young Tinker Lab
18. Open floor discussion
19. Renovation of staff rooms
20. Grilling of first and second floors for the safety of students
21. Education portal updation
22. Establishment of an Innovative English Lab
23. Introduction of more skill-based subjects
24. Change in students' uniform (track suit) and implementation of the Four Houses system

S. Roshni 23/12/26
Internal Auditor

Mount Carmel Province
Bhopal-462043 (M.P.)

Provincial Superior
Mount Carmel Province
Baghmugalia, PO-Arvind Vihar
Bhopal-462043 (M.P.) India

Carmel School
Rabapur

